App.F.IX-4]

*Previous References.* 1924-5 (Part I)

*Later references.*
for 25-26 (1924-31)

GENERAL & REVENUE SECRETARIAT

*Serial Nos.* 142, 143, 144, 145, 146, 149, 151, 152, 153, 154, 156, 157

Part B for October 1925

SUBJECT

Sanction of money for purchase of Shorthand Note books for the Stores Purchase Office

(1) 5812

G.R. S. III—3]

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

PWS 7-24 8C(43)

IV 14006 Dy. 27.6.25

Requesting sanction to an
expr. of Rs 4/8 incurred by
the purchase of shorthand no
books & pencils required for th
office & also permission to mee
such expr. from time to time.

D The grounds on which the
Comptroller has placed the amoun
under objection are not stated

A draft enquiry to the Supdt
of Stns in Subd

Issued

7.25

Dil (45) Issued no. 4S/8/67-25

N. B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G. R. S. III—3]

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record].

4) A Copy of the Comptroller's objection may perhaps be called for from the Store Purchase Committee.

5) The Supdt of Stys may also be Consulted as to whether 10.7.25 shorthand note books & pencils may not be made articles of general supply Considering that Stenotypists are employed in almost all Adl Dy offices.

SC (14) 10.7.25 from Despatch for Supdt

6) Subd with two dfls

7) Done 11/7

To the Supdt of Stys No. 263 & 11.7.25 (SC 168

Calling for his opinion as to whether shorthand note books & pencils may not be stocked in the Stys Depot for general

N. B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

WD 1860—GPB—1,50,000—2/5-21

(3)

G. R. S. III—3]

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Sl/149 To the Secy. S.P.C No. 2626 11-7-25

Requesting transmission of a copy of the Comptrollers objection:

S) The Comptroller's objection is based on art 168 (h) of the A Code which lays down that "local purchases of articles of stationery supplied by the stationery office are not ~~admitted~~ admissible unless specially sanctioned by the Govt by

Sl 151 From the Secy Purchase Committee Store No 330/- 13-7-25

~~therwise specially sanctioned~~ The opinion of the supdt of stys called for in Sl 148 above, may be availed

14.7.25

N. B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form

(W)

G. R. S. 111—3]

## ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent rec

12) From the Supt of St.s No 154 of 22.7.25 152
Enquiring how many shorthand books are likely to be required for a year

No information is available in this office about this - the Supt may himself obtain information from the Hds of depts.

A draft reply is suggested.

25.7.25

13) What about the purchase? Comptr should be informed shorthand books are not supplied to pass the bill

25/7

13) A draft to the Comptroller is also

25.7.25

14) The Secretary should be informed some shorthand note books of special + the Comptroller has objected to this expenditure & wants Sanction of Govt Dept to be obtained.

15) These articles are not stocked in the Stationery Dept and have to be bought

A draft to the Comptroller requesting him to pass such bills and to the Stationery Dept asking if he can stock these articles are subd for approval or otherwise

25/7

16) Appd.
[illegible] 27/7/25 First Member)

N. B.—Should routine notes be written on small slips, the notes must do copied, or slips pasted on this form.

W D 1860—GPB—1,50,000—25-11

(5)

G. R. S. III—3]

## ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

153 To The Comptr. No G-937, dt 5-8-25.

Requests that pending orders on the general question of including short-hand note books & pencils among articles to be supplied from Stores Depot, the expenditure incurred by the disbursing officers for the purchase of these articles locally may be admitted in audit without formal sanction.

154 To The Supdt of Stores. No G-936 dt 5-8-25

With reference to Sl 152, requests that the information may be obtained from the Hds of Departments & a Consolidated Statement forwarded to this Off

A copy of the above Comm^n to the Comptr may go to the Secy S.P.C. with reference to Sl. 151 above

An endorsement to the effect as added in the draft & Supdt with a fair copy for Signature

Done

5-8-25

G 978/Estt 8-8-25

N. B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

1339

(6) G. R. S. III—3] Jan 5812

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record]

(158) From the Supdt. Govt. Stationery
No. 4198 Dated 28th Sep. 1925.

Fds Statement showing the approximate annual requirements of the several Offices in respect of short hand note books and pencils & request sanction to the preparation of the note books in the Printers & purchase of the pencils thro' the S. P. C.

Subd with dft sanctioning or approval or other orders.

mb
29/9
wl

Attention is invited to para 1 of 16 above
The Supdt says the note book and pencils may be stocked in the Depot & supplied to offices.

Approved for approval
now
1/10

Recorded

4/10
5/10

Done
mb
5/10

N. B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

W D. 1860—G.P.P.—1,50,000—3/5-21.

GRS III—3] (8)

[To be used only for notes, requisitions, etc., not intended for permanent record.]

SC157) To G. 2423-40 dt 21-10-28
The Supdt, Govt Stary
" " Govt Ptg
The compiler to Govt
The Secy S. P. C
The Heads of Departts (concerned)

Approves of the recommendation of the Supdt in regard to the supply of shorthand note books and pencils required for several offices, from the Stary Depot instead of each office being permitted to purchase locally

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

(7)

Please send 8 more
Sept - 9 Aug 7/60

Necessary action
will have to be taken
at Head Qrs -

14 copies more to be
prepared to the o/i is in
the statement.

52030

Qm5812

PRS 7-24-143

# GOVERNMENT OF MYSORE.

## STORES PURCHASE COMMITTEE.

*Tel. Address:* "STORESEC"
*Code:* "Bentley's."

OFFICE OF THE SECRETARY,
STORES PURCHASE COMMITTEE,
PUBLIC OFFICES,

*Dated Bangalore,* 27th June 1925.
(S. India)

& REV. SECT. No. S. P. C. 14606
1925
From

M. S. RAMCHENDRA RAO, Esq., B.A.,
*Secretary, Stores Purchase Committee.*

*To*

B. Ramaswamaiya, Esq., B.A.B.L.,
Chief Secretary to Government of Mysore,
Bangalore.

Sir,

I am directed to state that a sum of Rs 4/8/0 incurred by this office during the current month on account of purchasing short-hand note books and pencils required for use of my steno-typist has been held under objection by the Comptroller and to request that necessary sanction may kindly be accorded regularising the purchase.

I am also to request that I may kindly be permitted to incur expenditure on the above items from time to time in order to avoid frequent requisitions of similar nature.

I have the honour to be,
Sir,
Your most obedient servant,

Secretary,
Stores Purchase Committee.

D.R.R.

App.FIJI G1.

(16)

B650

SUBJECT

Section PAS

File No. 7-24

Serial No. 145

*Diary No. of letter replied to*

No. 945

To The Supdt of Stys

General and Revenue Secretariat

( )

*, the* *192*

Sir,

I am directed to enquire whether short hand note books & pencils are stocked in the stationery depot for general supply.

I have &c

for chief Secy

Date of issue 6/7/25

Signed by Mr. H.V.J

List of enclosures

Copied by

Examined by

Ink 3.7.25

*over*

01599

GPB—2,000—21-11-14

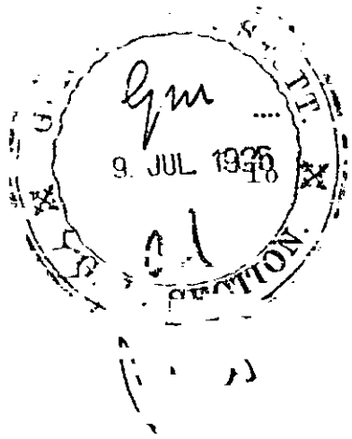
No. 50.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT STATIONERY DEPOT.

*Dated Bangalore,* 7th J u l y 1925.

FROM B. Puttaiya, Esq., B. A.,
[redacted],
SUPERINTENDENT, GOVERNMENT STATIONERY,
BANGALORE.

Y. 145
P & S 7-24-14




B. Ramaswamaiya, Esq., B. A., B. L.,
Offg. Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Sir,

Referring to your No. G. 45/ P & S. 7-24-145 of the 6th instant, I have the honor to state that short hand note books and pencils are not stocked in the Stationery Depot for general supply. The note books are prepared and supplied to the Dewan's Office and the Publicity Office on receipt of a requisition.

I have the honor to be,
Sir,
Your most obedient servant,
B. Puttaiya
Superintendent.

S.L.N.

A[illegible].F.VI-G1.J

SUBJECT 127

2 dfts

Section DAS

File No. 7-24

Serial No. 148

*Diary No of letter replied to* .....

No. G 263

General and Revenue Secretariat

( )

*, the* *192*

To The Supdt of Stys

Date of issue 11-7-25

Sir.

Signed by Dm-17-V-5.

Referring to Circular ending with your letter No. 50-9-7-7-25 stating that shorthand note books are prepared & supplied only to the Revenue office & the Publicity office. I am directed to request the favour of your opinion as to whether Shorthand note books of similar advantageously may not be stocked in the Sty Depot for supply to all offices employing stenotypists

I have

over for Sec'y

List of enclosures .....

Copied by .....

Examined by .....

10-7-25

pp.F.VI G1.J

2 of 15

(13)

B650

UBJECT.....

Section PAS

File No. 7-24

Serial No. 149

*Diary No. of letter replied to* .....

No. G262

To The Secy S.P. Committee

General and Revenue Secretariat

)

*, the* *192*

Sir

Date of issue 11-7-25

With reference to your letter No. S.P.C. 14606 dt. 27.6.25 I am directed to request that a copy of the Comptrollers objection to the expenditure in question may be sent to this office for ref.

I have &c

Signed by Mr. M.V.J

for Ch. Secy

List of enclosures.....

10.7.25

opied by .....

Examined by.....

*over*

02274

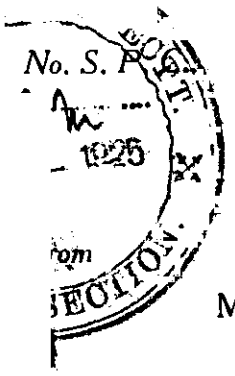
# GOVERNMENT OF MYSORE.

## STORES PURCHASE COMMITTEE.

(14) G.201 PRS 7-24-151

*Tel. Address:* "STORESEC"
*Code:* "Bentley's."

OFFICE OF THE SECRETARY,
STORES PURCHASE COMMITTEE,
PUBLIC OFFICES,



No. S. P. 330

*Dated Bangalore,* 13th July 1925.
(S. India)

M. S. RAMCHENDRA RAO, Esq., B.A.,
*Secretary, Stores Purchase Committee.*

B. Ramaswamaiya, Esq., B.A.B.L.,
Chief Secretary to Government of
His Highness the Maharaja of Mysore,
Bangalore.

ir,

With reference to your letter No. G.262 P.&.S. 7-24-149 dated e 11th July 1925, I am directed to forward herewith the Comptrolle jection memo regarding the purchase of steno-note books and pen- ls by this office. The same may kindly be returned when done with

I have the honour to be,

S i r,

Your most obedient se...,

Secretary,

Stores Purchase Committee.

b

04275

GPB—3,000—21-11-14

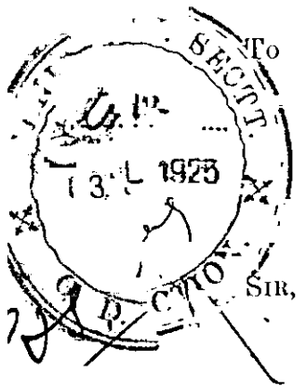
No. 154.

OFFICE OF THE SUPERINTENDENT,
MYSORE GOVERNMENT STATIONERY DEPOT.

*Dated Bangalore,* 22nd July 1925.

FROM B. Puttaiya, Esq., B. A.,
[redacted]
SUPERINTENDENT, GOVERNMENT STATIONERY,
BANGALORE.

PS 7-24-152



B. Ramaswamaiya, Esq., B. A., B. L.,
Offg. Chief Secretary to the Government of
His Highness the Maharaja of Mysor
Bangalore.

SIR,

With reference to correspondence ending with your letter No. G. 263/ P & S.: 7-24-128 dated the 11th instant, regarding the stocking of short hand note books and pencils in the Stationery Depot, I have the honor to request to be kindly informed how many books are likely to be required for a year. On receipt of this information, I shall estimate the probable cost and furnish the required opinion.

I have the honor to be,
Sir,
Your most obedient servant
B. Puttaiya
Superintendent.

S.L.N.

2 dfts

(16)

App.F.VI-G1.] B650

SUBJECT .....

.....

.....

Section P&S

File No. 7-24

Serial No. 153

No. G 937/Sec/1

To The Comptroller

Diary No. of letter replied to .....

General and Revenue Secretariat

( - )

, the 192

Date of issue 5/8/25

Signed by Mr. M.V.J

List of enclosures .....

Copied by Civil 25/8

Examined by .....

Sir,

I am forwarding herewith Copy of letter No. 14606-S 24 dated 25th June from the Secretary S.D.C.

I am directed to state that at present shorthand note books & pencils are not stocked in the Stationery Depot and that officers employing stenotypists are left to the necessity of purchasing these note books & pencils locally & to request that ~~requisition may be made~~; pending orders on the question of including these books & pencils ~~in the stat~~ among the articles to be supplied by the Stationery Depot, the expenditure incurred by disbursing officers

over

~~in respect of~~ for the purchase of Shorthand note books & pencils may ~~not~~ be admitted in audit (to the extent of their powers) without ~~for~~ Sanction of Govt

Thanks

for Ch Secy

Recd
28.7.25
hl

G 9788 6.8.25
Encl

F. Copy to the Secretary to the S.P. committee for information with ref. to Correspondence with this No. 330 dy 13.7.25.

The Comptroller's objection memo No. J.1694 dy 24.6.25 is herewith returned.

By order

for Chief Secy.

Recd
5.8.25

2 dfts

(17)

App.F.VI G1.] B650

SUBJECT .....

.....

.....

Diary No. of letter replied to .....

General and Revenue Secretariat

( )

, the 192

Date of issue 5/8/25

Signed by M-H.V.J

Copied by Cir 9/8

Examined by .....

Section PH

File No. 7-24

Serial No. 154

No. G 936

To The Supdt of St.Y.

Sir.

Reference to correspondence ending with your letter No. 154 G 22.7.25 regarding the stocking of shorthand note books & pencils at the St.Y. Depot for general use, I am directed to state no information is available in this office as to the annual needs of all offices employing stenotypist & to request that the necessary information may be obtained from the Hds of depts & forwarded to this office along with your opinion as a consolidated statement

over

1800

on the question

Hamee

Jan 98

For Ch. Sec.

Recd

25-9-25

Light

14612

Gen 1339

GPB—2,000—21-11-24

No. 498/A Statement. OFFICE OF THE SUPERINTENDENT,
GOVERNMENT STATIONERY DEPOT.

*Dated Bangalore,* 28th September 1925.

P/S 7-24-156

FROM B. Puttaiya, Esq., B. A.,

SUPERINTENDENT, GOVERNMENT STATIONERY,
BANGALORE.

To

P. G. D'Souza, Esq., B. A., B. L.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Sir,

Referring to your No. G. 936/ P. & S. 7-24-154 of the 5th August I have the honor to state that as directed I requested the Heads of Departments to intimate to me their annual requirements in the matter of short hand note books and pencils. A statement showing the approximate annual requirements of the several offices in respect of these articles prepared from the replies received from the several offices is submitted herewith from which it will be seen that 1,135 note books and 871 pencils costing Rs. 464/- on the whole will be required for meeting the demands of various offices. Although the quantities of these articles required by the several offices are not large in view of the employment of Stenographers not having as yet become general, I am of opinion that if the articles are stocked in the Depot it will lead to appreciable savings in the cost and also result in an improvement in the quality of the articles. I beg therefore that sanction may be accorded to the preparation of the note books in the Press and the purchase of the pencils through the Stores Purchase Committee.

I have the honor to be,

Sir,

Your most obedient servant,

S.L.N.

Superintendent.

(19)

Statement showing Fono Note Books and Pencils required by the several offices of the State.

| Name of office. | Number of Note Books. | Number of pencils. |
|---|---|---|
| Conservator of Forests | 15 | 8 |
| Revenue Commissioner | 30 | 12 |
| Chief Electrical Engineer | 192 | 192 |
| I.G.of Registration | 12 | 6 |
| Director of Industries | 24 | 24 |
| Comptroller | 12 | 12 |
| Secretary for Railways | 6 | 3 |
| Inspector of Mines | 12 | 6 |
| I.G.of Police | 36 | 6 |
| Director of Agriculture | 12 | 12 |
| I.G.of Education | 72 | 60 |
| Chief Engineer | 12 | 6 |
| Chief Secretary | 600 | 500 |
| Publicity Officer | 100 | 24 |
| | 1,135 | 871 |

Superintendent
Government Stationery.

September 1925.

G.R.S. VI G 34]

(20)

SUBJECT.....

.....

.....

*Diary No. of letter replied to*.....

Section PRS
File No. 7-24
Serial No. 157

General and Revenue Secretariat

( )

*the* 192 .

*Proceedings of the Government of His Highness the Maharaja of Mysore*

Date of issue.....

Signed by.....

*Read*— Correspondence ending with letter no 498 dt 28/9/25 from the Supdt. Govt. Stationery in regard to the supply of shorthand notebooks and pencils required for the several offices in the state from the Govt. Stationery Depot instead of each office being forced to purchase it requirement locally

Order ~~Thereon~~ No G. 24-45. dt 21.1.26

The recommendation of the Superintendent, Govt. Stationery to have the required quantity of shorthand notebooks prepared and printed in the Govt. Press, and to issue

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette, English Part ?

iv translated ?

v placed at the disposal of the press

vi published in the Gazette, Kannada Part ?

required no: 2 Kinds
with the S.P.C ~~are~~ is
proved

The articles will ~~may~~ be
left in stock in the
Stationery Depot and
supplied on indent
in accordance with the re-
quirements of each office
noted in the accompanying
statement.

The Chief Secy to Govt

The Govt. Statione
" Govt. Printe
Secretary S.P.C
Comptroller & Govt

The Heads of Departments concerned.
(with Statement
P.G